

TOWN OF JAMESVILLE
MONTHLY BOARD MEETING 02/14/2022
MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 p.m. & 9:48 p.m. on 02/14/2022 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846. Due to the COVID-19 Pandemic, social distancing measures were made available to all. Virtual meeting attendance was provided for public access through Zoom meeting.

Attendees

- Craig Tucker - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Mary Allen – Commissioner
- Kimberly Cockrell – Commissioner via Zoom

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

- I. Mayor Craig Tucker brought the meeting to order. Mayor Craig Tucker welcomed all. Commissioner Willis Williams offered the prayer. Mayor Craig Tucker highlighted the presence of Ms. Kathy Waters from the Roanoke Beacon.
- II. **Adopt Agenda**
Commissioner Mary Allen made the motion to adopt the agenda. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes – 0 Nays.
- III. **Approval of Minutes**
Commissioner Larris Tolson made the motion for Staff to present the January 2022 minutes to the Board for approval at the March 14, 2022 Regular Board Meeting. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- IV. **Public Comments**
 1. None
- V. **Reports**
 - A. **Mayor**
 1. None
 - B. **Water/Wastewater Report - Samuel Lilley**
 1. Mr. Samuel Lilley reported Mr. Dwight Lancaster, NCRWA visited and provided a camera to examine the sewer line on Fleming Circle. First thought was roots were causing the line to stop up, which proved not to be the case. Using the camera, the line was rodded out instead.
Mr. Samuel Lilley reported receiving a call from the Washington Regional Office regarding flushing out the lines because of a customer concern. Mr. Samuel Lilley commented he checked the area twice over the last two weeks and saw nothing in the section. Mr. Samuel Lilley suggested the Board purchase a water tank so staff could use the jetter to flush lines.

At the Wastewater Plant, the digester lines had collapsed/broke due to longevity and hydrosulfide rusting them out. Mr. Samuel Lilley stated he called NCRWA for assistance on finding a contractor for a cost estimate to replace the lines.

Staff contacted Bennie Moore Septic Service about removing sludge for the septic tank and received a quote of \$2,500.00. Although working under COVID-19 restraints, Jason of Granville Farms Representative planned to email a quote to the Town Hall.

Mr. Samuel Lilley commented on having several “big wheel” visitors to the Water Plant. Mr. Mike Houston (NCRWA), who visited a couple of times, recommended taking care of the old until the Town built a new plant. Air and heat were escaping through holes in the plant walls causing an increase in utility expense as well as structural dangers. Mr. Joey White, NCDEQ Regional Office looked at the plant and reported the testing numbers were looking good.

In regards to the RPZ backflow preventer repair at the Wastewater Treatment Plant, Mr. Samuel Lilley stated Mr. Danny Trout, of Advance Plumbing of LaGrange, Inc. commented 20-degree weather was preventing him from doing the work in a timely matter. Additionally, Mr. Avery, who was to repair the Marco backflow preventer, was recovering from another bout of COVID-19.

C. Public Works Report- Robert Cockrell

1. Mr. Robert Cockrell gave a cost estimate regarding the water tank mentioned by Mr. Samuel Lilley. The cheapest one he could find was a 380-gallon tank with a crate for \$100.00 on Craigslist in west Chapel Hill. The Board approved by census to purchase the tank. Mr. Robert Cockrell reported he had patched the salt tank and so far it was not leaking. Concurring with the conditions on the Water Plant, as described by Mr. Samuel Lilley, Mr. Robert Cockrell added it would be cheaper to replace than repair.

Staff had cleaned debris at Well # 2.

The F550 needed a tarp system. The Board took discussion. Commissioner Larris Tolson made the motion to approve \$500.00 to repair and purchase an electric tarp for the F550. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Mr. Robert Cockrell reported Staff replaced the tarp and headlight on the F350, and were waiting on the radiator to arrive. On the truck Mr. Wayne Thomas drives, Mr. Robert Cockrell had caulked the roof and windshield. The Board suggested replacing the roof liner.

Additionally, Mr. Robert Cockrell stated he planned to add two hooks to the frontend loader on the backhoe to make it easier to attach other equipment. The Board agreed by consensus the \$30.00 to \$35.00 for each hook was a good investment.

Reportedly, the backhoe had reached 51 ½ hours. Staff had changed the four filters (\$90.00 each) as well as the oil, in accordance to the every 50-hour schedule. The Board encouraged Staff to abide by the suggested maintenance schedule.

Commissioner Larris Tolson stated a maintenance logbook should be in all Town trucks. To which Mr. Robert Cockrell responded he had been keeping the logs for all trucks in the Town truck he drives. The Board seemed to agree by consensus this would be sufficient.

D. Finance Officer - Kimberly Cockrell

1. Financial Statements

Finance Officer Kimberly Cockrell presented the Financial Reports for January 2022.

2. Budget Amendment(s)

Commissioner Larris Tolson made the motion to approved GF Budget Amendment #7 and W/S Budget Amendment #4, as presented below. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Budget Amendments FY 2021-2022

GF BUDGET AMENDMENT #7 - 2/14/2022

	<u>CREDIT</u>	<u>DEBIT</u>
1039300 Appropriated Fund Balance	\$1,450.00	
1040129 Miscellaneous		\$1,450.00
	<hr/> \$1,450.00	<hr/> \$1,450.00

***Amendment is for USDA Loan Closing Costs paid to Town Attorney

W/S BUDGET AMENDMENT #4 - 2/14/2022

	<u>CREDIT</u>	<u>DEBIT</u>
3039300 Fund Balance Appropriated	\$4,600.00	
3071425 Salt		\$4,600.00
	<hr/> \$4,600.00	<hr/> \$4,600.00

***Amendment is needed for extra load of salt for brine tank

E. Mid-East

1. Commissioner Rachel Craddock stated during the Mid-East Commission Board February Regular monthly meeting, the discussion continued to be about the ARPA funds and the allowable uses.

F. Planning Board

1. Zoning Ordinance Text & Map Amendments

Town Clerk/Finance Officer Kimberly Cockrell gave board members a copy of the Zoning Ordinance with the text and map amendments.

Mrs. Delsie Williams, Zoning Board Chairperson began by thanking those involved for the work done on the rezoning. Adding, after examining the Zoning Ordinance text and map amendments, Manufactured Homes Class C, was the only thing that needed more attention and clarity. Under the advisement of the Zoning Board, the Town Clerk and Assistant Town Clerk did more study of the definition. Even though it was not a requirement by federal and state regulations, years ago some government entities chose to use classes A, B, or C. In talking to the County Building Inspector, who had suggested a definition for inclusion in the ordinance, they discovered that used manufactured homes or Class C manufactured homes were under the jurisdiction of the Building Inspection department, not HUD.

Commissioner Rachel Craddock asked if the Board could adopt the amended Zoning Ordinance during the meeting. (Statutes required two advertisements of a public hearing on zoning amendments before adoption. [Even though the Board voted to advertise the rezoning public hearing for the February 14, 2022 meeting during the January 10, 2022 Regular Board Meeting, the public notice for the public hearing was never ran. Staff had asked for more time to meet all statutory requirements.]) Staff would advertise and schedule the rezoning public hearing for the March 14, 2022 Regular Board Meeting. At that time, the Town Board would have an opportunity to approve the rezoning Ordinance text and map amendments.

2. Zoning Board Recommendation

Chairperson Delsie Williams stated the Zoning Board recommended the Town of Jamesville Board of Commissioners designate the subject area as Residential/Agriculture District – Manufactured Homes (RA-MH) and the Core Town District – Manufactured

Homes (CTD-MH) within the Town of Jamesville zoning map amendment for Class A, Class B, and Class C Manufactured Homes.

3. Zoning Board Letter of Consistency

In pursuant of NCGS §160D, Chairperson Delsie Williams submitted a written statement/letter which contained the proposed text and map amendments as well as a consistency statement as to why the Zoning Board believed the project would be consistent with the Town of Jamesville land use plan.

Town Clerk/Finance Officer Kimberly Cockrell explained the Zoning Board would meet February 28, 2022 to approve their January 24, 2022 minutes. The Town Board would be given the minutes for February 14, 2022 Regular Board Meeting at the March 14, 2022 meeting for approval.

4. Governing Board Consistency/Reasonableness Statement for Rezoning

**Governing Board Consistency/Reasonableness Statement
for Rezoning – Manufactured Homes**

The Town of Jamesville governing board acknowledges the receipt of the recommendation from the Town of Jamesville Zoning/Planning Board stating the subject area and text amendments would be consistent with the Town of Jamesville land use plans. While analyzing the reasonableness of the proposed rezoning, the Board concluded the rezoning and text amendment would be reasonable and consistent with the Town of Jamesville Zoning Ordinance and the Comprehensive Land Use Plan due to the following factors.

The area proposed for the rezoning would define a concentrated area for manufactured homes; promote the best use of resources; would tend to have a positive impact upon the tax and other fiscal policies; be of sufficient size to encourage future growth; offer a solution for requests to locate manufactured homes within the Town limits; preserve property values and land uses for landowners, the neighbors and the surrounding community; preserve the character and integrity of historic property; and encourage the revitalization and use of currently unused and underutilized structures sites, and water and/or sewer infrastructure in appropriately located areas.

Commissioner Larris Tolson motioned to approve the above Consistency/Reasonableness Statement for the Rezoning for Manufactured Homes within the Town of Jamesville’s Corporate Limits.

Commissioner Willis Williams seconded.

5 Ayes - 0 Nays

Craig Tucker, Mayor
Town of Jamesville

Attest:

Kimberly Cockrell, Town Clerk
Town of Jamesville

VI. Old Business

A. Water/Sewer Ordinance Enforcement

1. Town Clerk/Finance Officer Kimberly Cockrell provided the monthly customer cut-off report for consideration by the Board, in accordance to Water/Sewer Ordinance #81-

Enforcement section. Commissioner Rachel Craddock made the motion to approve the disconnections list as presented. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

B. Astoria Road/NC Wildlife Association

1. Commissioner Rachel Craddock restated the NC Wildlife intent to consider repairs to Astoria Road during the budget process.

C. Parade Rules

1. At the January 10, 2021 Regular Board Meeting the Board voted to tabled parade rules presented for review. The Board took discussion. Afterward, Commissioner Larris Tolson made the motion to adopt the following rules for parades in the Town of Jamesville with noted revisions. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

General Rules for Parade Entries

GENERAL RULES APPLY TO ALL ENTRIES

- Entries in all parades must adhere to line-up times.
- Any Entries sponsored by advocating for or depicting any political organization or controversial issue, social issue are not permitted. The goal and purpose of the parades are specific as to theme. (Christmas, Easter, etc.)
- Only seated official representatives elected by the people are permitted in the parade and are by invitation only. No campaigning is allowed.
- All units are required to maintain a forward motion.
- Strict safety precautions must be observed by all entries. These include:
 - **Handouts (hand to hand contact) from units will be permitted for entertainment purposes only.** All handouts including type of candy MUST be approved by Parade Committee. Items must be entertaining to the crowd – no solicitation, no noise makers, no political or election material allowed.
 - Any activities encouraging spectators to shake hands or otherwise participate in the parade are not to impact parade time-lines and flow of parade.
- All entries having music of sound amplifying systems shall maintain a volume that will not interfere with other entries, especially those with animals. If a unit is informed by a Parade official that the noise generated by their unit is too loud; they shall immediately turn the volume down or be removed from the parade.

FLOAT RULES

- Any entry advertising a product or a company is subject to a fee of **\$ 50** and shall be considered a commercial business entry to be approved by the parade committee.

- If floats are to be judged, the judging will occur during the parade and while on the parade route. Drivers must stay with vehicle at all times.
- Floats may be skirted. All objects on each float must be completely secured and must be in good taste for a family event.
- All units will be inspected for unapproved advertising, sponsor mentions, etc. All unauthorized advertising will be removed.
- Floats must provide handrails for the safety of all occupants of the float. All units will be checked for this item at line-up time. No parade participant will be allowed to ride on an unsecured float or vehicle, such as an open tailgate, etc.
- Walkers are permitted to walk behind or along side of a float and may give hand outs such as candy, balloons, etc. Walkers are encouraged to wear attire appropriate to the theme of their float and the parade.

VEHICLE RULES

- Motorcycles, all-terrain vehicles, or other motorized vehicles not licensed for road use are deemed unacceptable unless approved by the Parade Committee and must be at least 16 years or older.
- Drivers of motorized vehicles licensed for road use must be at least 18 years old and hold a valid driver's license. Please stay with vehicle at all times.

ANIMAL UNIT RULES

- Each unit is required to have their own **CLEAN UP CREW**. Failure to provide a clean-up crew or equivalent will result in being removed from the parade.
- Parade dress for horse riders is desired.
- Acrobatic maneuvers must be approved by the Parade Committee. Failure to do so will result in removal from the parade.
- Animals must be controlled by means of a harness, halter, or leash, if not otherwise contained.

MARCHING UNIT RULES

- **No maneuvers are allowed that slow the forward movement of the parade.**

D. 2020 Certified Population Estimates – NC Office of State Budget & Management

1. Commissioner Rachel Craddock reported she never received a call back from her contact for the 2020 Census estimates. Commissioner Rachel Craddock commented five individuals had been lost (died) in the last two weeks. Several others were lost before this time. Commissioner Rachel Craddock commented the number of recent deaths in the Town have caused her to think the 2020 estimates may be accurate. Commissioner Rachel Craddock made the motion to no longer pursue challenging the 2020 Census Certified

Population Estimates. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

E. Gov Deals - Equipment

1. Town Clerk/Finance Officer Kimberly Cockrell commented all old equipment put online for bids sold. Everything sold well on govdeals.com versus selling out right. The total dollar amount for the equipment sold was not available.

VII. New Business

A. Rebekah Barr, CPA – Contract Proposal for FY 20-21 Audit

1. The Town of Jamesville had been searching for an auditor who specialized in municipal auditing. During the January 13, 2022 Regular Board Meeting, the Board unanimously voted to try to secure the services of Ms. Rebekah Barr, CPA, PC, of Wilson, NC. The firm of Ms. Rebekah Barr submitted for consideration by the Board a “Contract To Audit Accounts” for fiscal year period ending June 30, 2021.

Commissioner Larris Tolson made the motion to move forward with hiring Ms. Rebekah Barr, CPA, PC, for the FY 2020-2021 audit, and if possible to secure her services for the future. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

B. HOME Program Housing Consortium

1. Martin County Transit Administrative Officer Frank Halsey, Jr. attended the meeting as suggested by Martin County Manager James Bennett to share information and to introduce the representative from the lead entity, Ms. Christina Wells, of the five counties in the area proposing to establish a HOME Program Housing Consortium. The HOME Program is a federally funded grant of the U.S. Department of Housing and Urban Development (H.U.D.)

As Ms. Christina Wells, of Halifax County Manager’s Office explained via Zoom teleconference, after being approached by the State Employees Credit Union’s Foundation, representatives of Bertie, Halifax, Hertford, Martin and Northampton counties (CADA area) began a process to address the needs of affordable housing for low to moderate income families and individuals in the 5-County region.

First, the 5-County area must identify a lead entity that would agree to provide program oversight and receive the funds on behalf of the Consortium. Halifax County agreed to serve as the lead entity.

The State Employees Credit Union’s Foundation and the Office of Economic Development and Community Engagement of ECU would party with the counties. Ms. Christina Wells continued to say that by forming a Consortium, the region would be eligible for continuous funding, which the County and its municipalities would not be eligible to receive on their own. In the first year of the program, the 5-county area must provide approximately \$90,000. The counties may divide the cost among all of the participants. This amount would be required because the first-year award was less than the program statutory award of \$750,000. This applied only for year one and would not be required beyond the first year. Ms. Christina Wells stated it was her understanding the five counties would absorb the \$90,000 cost, not the municipalities. It was hoped that the SECU would pay the additional cost for a consultant (approximately \$40,000), who would help create a 5-year plan. There would be a Consortium Board, with representatives from all counties, to administrator the funds.

On October 13, 2021, Martin County Government adopted a resolution supporting such a consortium. Martin County was asking each Town in the county to consider adopting a

resolution or to submit a letter indicating participation. As of the meeting, the Towns of Williamston, Robersonville and Bear Grass had adopted the resolution of support. Commissioner Larris Tolson made the motion to accept the resolution as written (below) and to become a part of the Consortium. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

RESOLUTION

Establishing a HOME Program Housing Consortium

WHEREAS, the Town of Jamesville, North Carolina, has determined that the health and welfare of the citizens within the jurisdiction may benefit from increasing the availability of safe, affordable and standard housing; and

WHEREAS, the Town of Jamesville has determined that providing safe, affordable and standard housing will benefit workforce productivity and area economic development; and

WHEREAS, a Consortium of local governments will be entitled to receive funds from the U.S. Department of Housing and Urban Development that the local governments would be ineligible to receive individually; and

WHEREAS, the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended, makes provisions whereby units of general government may enter into cooperative agreements and form Consortiums to undertake and assist in undertaking affordable housing pursuant to the HOME Investment Partnership Program; and

WHEREAS, the Town of Jamesville, along with Bertie County, Halifax County, Hertford County, Martin County, Northampton County, and the municipalities contained therein (the Consortium members), desires to establish the Choanoke Area Housing Consortium to undertake and assist in undertaking affordable housing under the Cranston-Gonzalez National Affordable Housing Act of 1990; and

WHEREAS, Article 20, Chapter 160A of the North Carolina General Statutes authorizes units of local government to enter into interlocal agreements with each other in order to execute an undertaking such as the contemplated Choanoke Area Housing Consortium;

Now, Therefore Be It Resolved, by the Town of Jamesville Commissioners that

1. The Town of Jamesville hereby supports the establishment of the Choanoke Area Housing Consortium.
2. The Town Administrator/Mayor/Clerk is hereby authorized to pursue a Cooperation Agreement with the Consortium members and present the proposed agreement to the Town Commissioners for ratification.

Be It Further Resolved, that this resolution shall be in full force and effect from and after its adoption this the _____ day of _____ 2022.

Craig Tucker, Mayor
Town of Jamesville

Kimberly Cockrell, Clerk to the Board
Town of Jamesville

C. Resolution of Intent of Internal Control

1. Commissioner Larris Tolson made the motion to adopt the Resolution of Intent of Internal Control by the Jamesville Town Board of Commissioners with the necessary revisions, as shown below. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

RESOLUTION OF INTENT OF INTERNAL CONTROL BY THE JAMESVILLE TOWN BOARD OF COMMISSIONERS

WHEREAS, the Jamesville Town Board of Commissioners of the Town of Jamesville has determined the need of Internal Control as described below:

WHEREAS, in all areas of the Bank Statements for all Funds and Accounts it shall be the responsibility of Mary Allen each fiscal year to review and report any discrepancies.

WHEREAS, in all areas of the Town of Jamesville Ad Valorem, Motor Vehicle, Beer and Wine and any other taxes or permits, it shall be the responsibility of Larris Tolson to review and report any discrepancies.

WHEREAS, in all areas of the Cemetery Account, Community Development Block Grants Funds, Herring Festival Account, it shall be the responsibility of Kimberly Cockrell to review and report any discrepancies.

WHEREAS, in all areas of the Water and Sewer Utility Billing and Fund, it shall be the responsibility of Willis Williams to review and report any discrepancies.

WHEREAS, Rachel Craddock will be the deputy’s liaison and Department of Transportation representative to review and report any discrepancies.

Adopted this the 14TH day of February, 2022.

_____, Mayor

Attest: _____
Town Clerk

D. Backup Cameras

1. Commissioner Larris Tolson made the motion to purchase backup cameras for any town trucks that needed them and to install. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

E. NC Mayor Association Conference February 23-February 24, 2022, Lexington, NC

1. Mayor Craig Tucker stated the NC Mayor Association Conference would be very informative and a great opportunity. Commissioner Rachel Craddock made the motion to approve Mayor Craig Tucker attending the conference. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

F. 2022 Board of Commissioners Meeting Schedule

1. Town Clerk/Finance Officer Kimberly Cockrell asked the Board to approval the 2022 Board of Commissioners meeting schedule. Commissioner Larris Tolson made the motion to adopt the meeting schedule as presented below. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

2022 Meeting Schedule

January 10, 2022	07:00 pm
February 14, 2022	07:00 pm
March 14, 2022	07:00 pm
April 11, 2022	07:00 pm
May 9, 2022	07:00 pm
June 13, 2022	07:00 pm
July 11, 2022	07:00 pm
August 8, 2022	07:00 pm
September 12, 2022	07:00 pm
October 10, 2022	07:00 pm
November 14, 2022	07:00 pm
December 12, 2022	07:00 pm

G. W/S Ordinance – Adjustments

1. Several Town residents had presented requests/comments to the Board asking them to consider adjusting/averaging the sewer portion of the bill, as well as the water, when the outside leak did not go through the sewer.
The Board took discussion on Ordinance #81-An Ordinance Regulating Water and Sewer Service for the Town of Jamesville, Section: Adjustments-Complaints.
Commissioner Larris Tolson expressed his concern for charging customers for water leaks outside not going through the sewer.
Commissioner Willis Williams voiced his concern in opposition of such a change. Adding, the State declared the Town of Jamesville water system non-distressed. In his opinion, tampering with the water system would cause a loss in revenue.
Commissioner Kimberly Cockrell suggested Town personnel verify the outside leaks.
Commissioner Larris Tolson suggested the customer would need to show the repair bill.
Commissioner Rachel Craddock suggested the water and sewer adjustment would be one time in a 12-month period.
Commissioner Larris Tolson made the following motion, if the outside leak does not go through the sewer then adjust the sewer bill as well, one-time in a 12-month period; must have proof of repair; and Town personnel must verify. Commissioner Rachel Craddock seconded. Commissioners Larris Tolson, Rachel Craddock, Mary Allen and Kimberly Cockrell voted for the ordinance change. Commissioner Willis Williams voted to oppose. Motion passed. 4 Ayes - 1 Nays.

H. NCLM Ethics Course

1. Town Clerk/Finance Officer Kimberly Cockrell distributed a flyer regarding an Ethics for Municipal Elected Officials training by the NCLM General Counsel Office. The stated cost was \$60.00 per person for members and non-members. Town Clerk/Finance Officer Kimberly Cockrell planned to follow up, as the dates and times of availability were not included on the flyers.

I. TV Donation

1. Commissioner Willis Williams made the motion to accept the donation of a television to the Town of Jamesville. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes – 0 Nays. The Board expressed gratitude to the anonymous donor.

J. Truck Decal Quote

1. Town Clerk/Finance Officer Kimberly Cockrell reported to the Board her findings on decals for the trucks. Hudson Signs, of Chocowinity gave a quote of \$50.00 to \$55.00 per decal. Town Clerk/Finance Officer Kimberly Cockrell informed the Board there could be discoloration caused by the magnets already in place. Commissioner Larris Tolson made the motion to proceed with the purchase of the decal. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

VIII. Closed Session – N C G. S. §143-318.11(a) (6) Personnel

Around 8:28 p.m., Commissioner Mary Allen made a motion to enter Closed Session in pursuant of NC G.S. §143-318.11(a) (6) Personnel. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Around 9:46 p.m., Commissioner Mary Allen made the motion to end Closed Session in pursuant of NC G. S. §143-318.11(a) (6) Personnel. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Open Session

Commissioner Larris Tolson made the motion to address and move forward with the repairs of the Town of Jamesville sewer system. Commissioner Kimberly Cockrell seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Commissioner Larris Tolson made the motion to allow a certain amount of study time (on the job study time) for certification exams for Employees Robert Cockrell and Samuel Lilley. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

IX. Board Comments

1. None

X. Adjourn

Commissioner Mary Allen moved to adjourn at 9:48 p.m. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Respectfully submitted by:
Kimberly Cockrell,
Town Clerk/Finance Officer