

# **TOWN OF JAMESVILLE**

## **MONTHLY BOARD MEETING 12/10/2018 MINUTES**

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The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 pm & 9:01pm on 12/10/2018 at the Town Hall Conference Room -1211 Water Street, Jamesville, North Carolina.

### **Attendees**

- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Carolyn Martin - Commissioner
- Mary Allen - Commissioner

Minutes Recorder – Kimberly Sutton

- I. Mayor Protem Willis Williams called the meeting to order. Commissioner Larris Tolson opened with a prayer. Mayor Protem Williams requested a moment of silence for the late George W. Bush.
- II. **Adoption of Agenda**
  - Mayor Protem Willis Williams requested to add under VII. New Business E. Cemetery - Beautification. Commissioner Larris Tolson moved to approve the Agenda with the additions. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- III. **Review & Approval of Minutes**
  - Commissioner Larris Tolson moved to approve the minutes for the Regular Board Meeting held on November 12, 2018 as written. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- IV. **Public Comment**
  - Skip Valentine spoke to the board regarding a property that they are developing just outside of town. They are asking to tie into the existing sewer for a four story hunting lodge. They have spoken with NCDOT and have received approval from them to run down Hwy 64 on the State's right of way for the sewer line. Mr. Valentine presented two plats of the proposed sewer force main that will be tied into the town's sewer system upon the boards approval. Mr. Valentine stated that there is a grave site on one of the properties that they are cleaning up to allow walkable access to the site. Mayor Protem Williams stated that there is a line item on the agenda for the town board to discuss their proposal. He continued that someone will be back in touch with them soon.
  - Reverend Gregory Rogers of Weeping Mary Baptist Church spoke to the board regarding the cemetery that is located on the property that Mr. Valentine was discussing earlier. He stated that their concerns are how Mr. Valentine went and cleaned the property without first notifying the church of their plans. Mr. Rogers stated that there were some remains that they didn't know the exact location of the deceased individuals in the area that was excavated. He stated that they are planning to meet with Mr. Valentine and can bring

- back what the plan will be going forward.
- Resident Heather Rullman spoke to the board regarding the Federal holiday on December 5, 2018 that was created for the passing of Prior President George W. Bush. She was asking why the employees did not receive the day off. Commissioner Rachel Craddock stated that it was a federal holiday and the town is operated under the state. She continued stating that not all state facilities were closed; the banks were open. Mayor Protem Williams thanked her for bringing that to the board's attention.
- Mr. Tom Holiday came to the board with numerous concerns. He started with asking the current status of the water for the city. He continued stating that he has never received a notice that the town was conducting flushing in town. He stated that he had his water disconnected because he was disturbed by the water quality. When he turned his water back on he had to pay a \$25.00 reconnect fee. He asked the board for a \$25.00 refund for the reconnect fee. He asked the board if the town had any kind of maintenance schedule to ensure the quality of the water is ok.  
Mayor Protem Williams stated that the town does have a flushing system in place. It was advertised in the newspaper and notices were hand delivered to every resident. He continued that the town operates under a water/sewer ordinance which includes fees that are being charged. He stated that he has written down all of the concerns and will get back with him once the board has had a chance to review the items.
- Ms. Marian Davis wished the board a Merry Christmas. She asked the board if the planning board had any vacancies and how vacancies are filled. Mayor Protem Williams stated that the town board makes appointments to the planning board. He stated that if there are vacancies then the planning board will let them know.

**V. Reports**

**A. Mayor**

1. No report

**B. Liaison**

1. No report

**C. Water/Wastewater report - Samuel Lilley**

1. No report

**D. Public Works report - Charles Winstead**

1. No report

**E. Administrative Report - Kimberly Sutton**

1. Financial reports were given for November 2018.
2. Commissioner Larris Tolson moved to approve the budget amendments as presented. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

**GF BUDGET AMENDMENT #4 - 12/10/2018**

	<u>CREDIT</u>	<u>DEBIT</u>
1040129 Miscellaneous	\$500.00	
1039300 Appropriated Fund Balance		\$500.00
	\$500.00	\$500.00

\*\*For Cell phones/accessories, website, cloud storage, Cypress Grill Picture

## **F. Mid East**

### **1. No report**

## **G. Planning Board**

### **VI. Old Business**

- A. The board took discussion of the water disconnect list that was presented to them. Commissioner Rachel Craddock moved to disconnect utility services on the proposed delinquent water/sewer list. Commissioner Larris Tolson seconded. Commissioner Mary Allen voted Nay. 4 Ayes - 1 Nays. Commissioner Mary Allen stated that she believes that the board should review the w/s ordinance and possibly set a certain previous balance amount to qualify to be on the cut off list. Commissioner Carolyn Martin asked the board if they would consider giving a credit to customers that have to flush their lines because of discolored water. She feels that once the town employees verify the amount of gallons that were flushed then the clerk could make an adjustment on the account instead of it coming before the town board for approval. Mayor Protem Williams stated that the item will be put on the agenda for next month's meeting.
- B. A template for Robert Milton Staton Jr.'s Memorial was presented to the board for approval. Commissioner Larris Tolson moved to approve the template as presented. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays. Commissioner Larris Tolson reported they are in contact with a NERSBA student that is willing to assist with the Memorial fundraiser as his Eagle Scout Project. Commissioner Carolyn Martin stated that he is going to speak with his troop and see what fundraiser they may be able to do. The town can also do a fund raiser.
- C. Mr. Winstead presented several spreadsheets to the Town board regarding the amount of savings the town could have by purchasing their fuel through the state contract. The board took discussion and decided that it would be a huge savings for the town once the equipment paid for itself. Commissioner Larris Tolson moved to approve purchasing the fuel through state contract pricing and for it to be added to the budget for FY 19-20. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- D. Commissioner Larris Tolson gave the board and update on backhoe pricing. He stated that he had received one quote for \$50,849 and waiting from a quote from Mark Chesson & Sons. He will bring back the quotes once they have been received. Several Commissioners state they would like to see quotes on used backhoe's also.
- E. Commissioner Rachel Craddock gave an update on the crape myrtle trees to be purchased for the cemetery. She stated that the colored trees would cost between \$15-\$20 each and that the most popular color is between a pink and a red. The trees would grow 20' in diameter and will need potting soil around their roots when they are planted. The nursery is located by the Pactolus School on Hwy 264 between Washington & Greenville.
- Commissioner Carolyn Martin stated that she would get in contact with Amanda at Domtar and go over the details.

### **VII. New Business**

- A. Mr. Curtis Bailey with NERSBA was going to speak to the board about a topic but due to an emergency could not be in attendance. He will be back in contact with the town at a later date.
- B. Mayor Protem Williams stated that he had spoken with Dan Manning regarding Mr. Valentine's request. Mr. Manning has sent information to the board for their review on extending the Extra Territorial Jurisdiction for 1 mile beyond town limit for zoning purposes. The town does have the right to adopt this ETJ which would give the right for

all properties within 1 mile of the town limits to fall under the zoning ordinance that the town has in place. Mr. Williams continued that the first step will be to contact Mid East and get them to help us put this in place. Commissioner Carolyn Martin stated that she would be interested in receiving information to make sure that our sewer system can withstand what Mr. Valentine's lodge will be sending to us.

Mayor Protem Williams stated that Mr. Valentine's request could be a tax benefit for the town. The town is not longer allowed to force annexation on any properties outside of the city limit. The property owner can voluntarily request to be annexed into the town limits with the board's approval. Mr. Williams continued that this could be a big opportunity for the town. The water system for the east side of the county has not been developed. The town could have talks with the county regarding this and it could also be the beginning planning stages for grants. He encouraged the board to have an open mind and begin thinking of a long term plan for the town that will revamp the water and sewer facilities. The board took discussion. Commissioner Larris Tolson moved to approve contacting Mid East Commission with the first steps. Commissioner Carolyn Martin seconded on the understanding that there would be no cost to the town or any town obligation at this point for the Valentine project. Motion unanimously passed. 5 Ayes - 0 Nays.

Mayor Protem Williams stated that he will contact the Mid East Commission for information on how to move forward. He continued summarizing that the board has not approved anything for Mr. Valentine and won't until they have the time to review what all he is wanting to do.

- C. Mayor Protem Williams talked to the board about cleaning out the storage building beside the town hall. He continued asking the board what they would like to do about the books in there. The board took discussion. Commissioner Carolyn Martin moved to request the town to contact the Women's Club (Jackie Gilliam and/or Kay Dotson) to see if they were interested in removing the books. If they wanted them the board would like to have them removed by the end of January. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Mayor Protem Williams stated that the town could contact Waste Management to see if they would take them for recycling.

#### **VIII. Closed Session Pursuant to G.S. 143-318.11(a)(6) Personnel.**

- A. At 8:47 pm Commissioner Larris Tolson moved to go into closed session. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- B. At 8:59pm Commissioner Larris Tolson moved to come out of closed session. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Commissioner Larris Tolson moved that foregoing the outstanding employee Comp Time be evaluated on a quarter basis and paid out. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

Commissioner Larris Tolson moved to make the necessary budget amendment to payout the employee's outstanding Comp Time through December 31, 2018. Commissioner Mary Allen seconded. Motion unanimously passes. 5 Ayes - 0 Nays.

#### **IX. Board Comments**

- A. None

#### **X. Adjourn**

Commissioner Mary Allen moved to adjourn at 9:01pm. Motion unanimously passed.

Respectfully submitted by:

