

TOWN OF JAMESVILLE

MONTHLY BOARD MEETING 4/8/2019 MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 pm & 8:48pm on 4/8/19 at the Town Hall Conference Room -1211 Water Street, Jamesville, North Carolina.

Attendees

- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Mary Allen - Commissioner
- Carolyn Martin - Commissioner

Absentees:

- Larris Tolson - Commissioner

Minutes Recorder – Kimberly Cockrell

I. Mayor Protem Willis Williams called the meeting to order and opened with a prayer.

II. Adoption of Agenda

- Mayor Protem Willis Williams requested to add under VII. New Business F. Climate change. Commissioner Rachel Craddock moved to approve the agenda with the additions. Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

III. Review & Approval of Minutes

- None

IV. Public Comment

- None

V. Reports

A. Mayor

1. Mayor Protem Williams stated that he had received some complaints regarding leaves not being cleaned off the town streets. He continued that the town does not have money in the budget for a street cleaner.

B. Liaison

1. None

C. Water/Wastewater report - Samuel Lilley

1. None

D. Public Works report - Charles Winstead

1. None

E. Administrative Report - Kimberly Cockrell

1. Financial reports were given for March 2019.

2. Commissioner Mary Allen moved to approve the budget amendments as presented.
 Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

W/S BUDGET AMENDMENT #3 - 4/8/19

| | <u>CREDIT</u> | <u>DEBIT</u> |
|---------------------------|---------------|--------------|
| 3071428 Truck Expense (W) | | \$140.00 |
| 3071435 Diesel (W) | | \$50.00 |
| 3071425 Salt | \$190.00 | |
| | \$190.00 | \$190.00 |

**Oil changes F150 & F350 / Diesel for Generator

GF BUDGET AMENDMENT #5 - 4/8/19

| | <u>CREDIT</u> | <u>DEBIT</u> |
|--------------------------------|---------------|--------------|
| 1040111 Employee Insurance | \$401.00 | |
| 1040113 Workmen's Compensation | | \$91.00 |
| 1040117 Audit Fees | | \$210.00 |
| 1040118 Attorney Fees | | \$100.00 |
| | \$401.00 | \$401.00 |

F. Mid East

1. Mrs. Cockrell reported that at the last meeting the Division of Water Infrastructure was present. They reported the entities that were chosen to receive funding. A Infrastructure Master Plan was given to each entity which describes all of the grant opportunities in detail.

They all are encouraging all municipalities to be involved with the US Census Complete Count Committee. A representative from Raleigh will be in the Mid East Washington office once a month for anyone interested in contacting them.

Mayor Protem Williams stated that he would like for the town to get involved to see what Broadband services could be offered to our town. They could put an antenna on the town's water tower. Commissioner Mary Allen moved to allow Mayor Protem Williams to explore the Broadband opportunities for our town. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

Mrs. Cockrell mentioned that anyone interested in attending Mid-East's Annual Meeting needs to let her know so she could get them registered. Mayor Protem Williams, Delsie Williams, Commissioner Rachel Craddock, and Kim Cockrell will be in attendance.

G. Planning Board

VI. Old Business

- A. The board took discussion of the water disconnect list that was presented to them. Commissioner Rachel Craddock moved to disconnect utility services on the proposed delinquent water/sewer list with the exception. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- B. Commissioner Carolyn Martin stated that she had met with Robert Augburn and they

visited the memorial at the Jamesville Cemetery. He is working on finishing his Eagle Scout application. She continued that she has the jars and will be completed when slits have been cut in the lids. She has asked each Commissioner to place a jar at a specific location and they be in charge of their jar. Mayor Protem Williams stated that he would be in charge of a jar.

- C. Commissioner Martin stated that Dominion would like to work the Veterans donation into their mission statement. Domtar inquired if the town was willing to expend money for the project. Commissioner Martin stated that would have to be discussed at budget workshop.
- D. Bryant Buck sent in an email that Val Valentine has agreed to voluntarily annex two properties into the town limits. Paperwork is in the process of being drawn up. An update will be given at next month's board meeting.
- E. Williams Fire Sprinkler came to install the new Fire Hydrant on Washington street and the water valve came off the main line when the repairs began. A revised quote was presented before the board for their review. The revised quote includes a new valve with the fire hydrant. The total repairs would cost \$13,772.00. The board took discussion. Commissioner Carolyn Martin moved to turn the revised quote into the insurance company and let them handle it. Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- F. Quotes were presented to the board for the telementary phone dialer to be replaced at the River's Edge Pumping Station. Commissioner Carolyn Martin moved to approve Pete Duty & Associates' quote in the amount of \$1644.00. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- G. Mayor Protem Williams stated that the town has officially received a letter from the Division of Water Infrastructure noting that the town has been approved for a new water plant with a 75% grant and 25% match. The letter detailed milestone deadlines for the project.
- H. A budget workshop meeting has been scheduled for Tuesday April 30th at 5:00pm.
- I. Mayor Protem Williams stated that he saw the power pole has been relocated in front of the Texaco station. Mrs. Cockrell mentioned that the power would be connected and ready for use on Friday. Commissioner Carolyn Martin stated that Mr. Robert Augburn would be present at the Herring Festival with a donation jar for Robert Staton's

Memorial.

The town board discussed the Herring Festival parade. Mayor Protem will be driving his vehicle in the parade. Commissioner Rachel Craddock and Commissioner Carolyn Martin will be in the parade with Mayor Protem Williams.

Commissioner Rachel Craddock moved for the town to participate in the parade. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

- J. The town board reviewed a quote from Suez to repaint the tank with a different color and town's logo. The cost will be \$34,356.00 to change the color of the tower and put 3 logos on the tank. The board took discussion and decided that we didn't have excess funds in the budget to cover the expense. Commissioner Mary Allen moved to stay with the current color and logos that are stated in the contract at no additional cost. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

VII. **New Business**

- A. Mr. Phillip Goodwin spoke to the board on behalf of Van Heath. Mr. Heath owns property outside of the town limits. Mr. Goodwin stated that he would like to voluntarily annex his property into the town limits. He asked the board if they would be willing accept the voluntary annexation request. He continued that they would like to subdivide the property between Residential/Agricultural and Commercial. Mr. Goodwin stated that they would be removing the dilapidated barn that is located on the property. The board took discussion. Commissioner Mary Allen moved to accept the voluntary proposal of

the annexation of Van Heath's property into the town limits. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

- B. Jamesville's town attorney drew up a Water tank agreement between the Town of Jamesville and the Jamesville Fire/EMS Department. This agreement will allow the Jamesville Fire/EMS Department to use the Water Tower for future training programs. Commissioner Carolyn Martin moved to approve the agreement as presented. Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- C. Martin county is hosting a Legislative meeting on April 12, 2019 @ 8:30am at the Hitch-n-Post in Williamston. Mayor Protem Willis Williams, Delsie Williams, Commissioner Mary Allen and Kim Cockrell will be in attendance. Commissioner Rachel Craddock moved to approve the town attending the meeting. Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- D. The town received an email from County Manager David Bone asking for the board any suggestions on who can be a part of Martin County's Complete County Committee. The town board took discussion. Commissioner Mary Allen moved to recommend Mayor Protem Williams, Commissioner Rachel Craddock, Commissioner Carolyn Martin and Clerk Kim Cockrell as representatives for the Town of Jamesville. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- E. The state is having a meeting in Tarboro on April 11, 2019 to discuss NC Main Street Program. The board took discussion and decided they would like more information on the program. Commissioner Mary Allen moved to allow Mayor Protem Williams and Commissioner Rachel Craddock to attend the meeting on the town's behalf. Commissioner Carolyn Martin seconded. Motion unanimously passed. 4 Ayes - 0 Nays.
- F. Mayor Protem Williams stated that the NC will be having a Regional Resiliency Workshop on May 2, 2019 in Elizabeth City. Commissioner Rachel Craddock moved to approve Mayor Protem Williams, Commissioner Rachel Craddock and Clerk Kim Cockrell to attend the meeting. Commissioner Mary Allen seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

IX. Board Comments

- A. Commissioner Rachel Craddock mentioned that a CSX supervisor came and did an inspection of the CSX tile running under Hwy 64 Bypass. He found that there is a blockage on the south side of bypass that would be the town's responsibility to clear. She continued expressing concerns that the Railroad track was in dire need of being replaced.
Mrs. Cockrell stated that the town received an email from CSX stating that they are in the process of fixing the tracks. They are replacing the wood with rubber. CSX is working with NCDOT to coordinate a date of when to schedule a road closure.

X. Adjourn

Commissioner Mary Allen moved to adjourn at 8:48pm. Motion unanimously passed.

Respectfully submitted by:
Kimberly Cockrell – Town Clerk