

TOWN OF JAMESVILLE

MONTHLY BOARD MEETING 1/14/2019 MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 pm & 8:09pm on 1/14/19 at the Town Hall Conference Room -1211 Water Street, Jamesville, North Carolina.

Attendees

- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Carolyn Martin - Commissioner
- Mary Allen - Commissioner

Minutes Recorder – Kimberly Sutton

I. Mayor Protem Willis Williams called the meeting to order. Commissioner Larris Tolson opened with a prayer.

II. Adoption of Agenda

- Commissioner Larris Tolson requested to add under VII. New Business D. Golf Cart Enforcement. Commissioner Carolyn Martin moved to approve the Agenda with the additions. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

III. Review & Approval of Minutes

- Commissioner Larris Tolson moved to approve the minutes for the Regular Board Meeting held on December 10, 2018 as written. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

IV. Public Comment

- Dinky Arrants owns a hair salon in town and spoke to the board regarding a huge water leak at his business. He asked the board if they would approve an adjustment for his account due to the leak. Commissioner Carolyn Martin moved to approve an adjustment for his account. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

V. Reports

A. Mayor

1. Mayor Protem Williams stated that he wanted to follow up on the previous month's board meeting complaints. He stated that the employees receive the complaints from the customers and brings to the attention of the board. The town board has a policy in place that they will approve any adjustments made to customers accounts. The town employees does not have the authority to approve any customer adjustments.

2. Mayor Williams spoke to the board regarding adopting meeting rules and regulations for the town's board meetings. He read out loud the Town of Hamilton's meeting policy. The board took discussion. The clerk will type a meeting policy for Jamesville and will bring back to the board at next month's board meeting for review and adoption.

B. Liaison

1. Commissioner Carolyn Martin reported that the employees had no problems to come before the board this month. She continued that Samuel Lilley would be running late for the meeting tonight. She stated that he needed approval for a mechanical seal, seal liner and impeller for the Waterwater Treatment Facility. Commissioner Carolyn Martin moved to approve purchasing of the requested items. Commissioner Larris Tolson seconded. Motion unanimously passes. 5 Ayes - 0 Nays.
Commissioner Martin continued that Mr. Lilley is continuing to work with Dwight Lancaster (NCRWA) on some small projects and will be meeting with them in February to go over the details.

C. Water/Wastewater report - Samuel Lilley

1. No report

D. Public Works report - Charles Winstead

1. Mr. Winstead talked to the board about the scrap metal and various old equipment that the town is selling. He continued asking if the money could have a separation allocation and be used to purchase any new equipment or vehicles that are bought.
Commissioner Carolyn Martin asked Mr. Winstead if he had an update on the Washington Street pipe repair. Mr. Winstead stated that he has emailed and called T.A. Loving leaving voicemails and emails and they have not responded.
Mr. Winstead stated the rock that was put down as a temporary patch was holding. He continued that a voicemail had been left with Barnhill regarding the damaged hydrant and they had not responded as of meeting time.

E. Administrative Report - Kimberly Sutton

1. Financial reports were given for December 2018.
2. No Budget Amendments.
3. FY 17-18 Amended Audit Contract was presented to the town board for approval. The amendment extends the contract deadline date to January 31, 2019. Commissioner Carolyn Martin moved to approve the contract amendment. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

F. Mid East

1. No report

G. Planning Board

VI. Old Business

- A. The board took discussion of the water disconnect list that was presented to them. Commissioner Mary Allen moved to disconnect utility services on the proposed delinquent water/sewer list. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- B. The board continued discussion for fundraiser ideas for the Robert Staton Jr. Memorial. Mr. Robert Augburn from Williamston is waiting for verbal approval that he can use the fundraiser as his Eagle Scout Project. Ideas of raffling off a TV at the Herring Festival and setting up a "Go Fund me" account where discussed.
- C. Commissioner Larris Tolson gave the board and update on backhoe pricing. He stated that he has received one quote for a new backhoe and is working on quotes for some used equipment.
- D. Commissioner Carolyn Martin stated that she will be meeting with Amanda and will have more information for next month's meeting. The board continued discussion on trees for

the cemetery and a veterans memorial.

- E. Mayor Protem Williams reminded the board that Martin County will be hosting their annual elected officials meeting to be held on January 24th at the Oak City Fire Department. Mayor Protem Williams, Commissioner Mary Allen and Town Clerk Kimberly Cockrell will be attending.
- F. Mayor Protem Williams went over the water/sewer charge breakdown with the board. He explained that a customer requested a credit for water that he had flushed due to experiencing brown water. The charge breakdown showed that the customer would receive a \$.25 credit for the water he flushed. He continued that it would take the men half a day to monitor the meter for flushing purposes. The board took discussion and decided issuing a flushing credit is not justifiable for the customer or the town.

VII. New Business

- A. Mayor Protem Williams continued discussions with the board regarding the proposed development that Mr. Val Valentine is planning. Mayor Protem Williams stated he had been in contact with Bryant Buck with the Mid East Commission. Mr. Buck will be providing information to the town regarding Zoning/planning ETJ and voluntary annexation. The board took discussion. Commissioner Mary Allen moved to proceed with extending Jamesville's ETJ for the zoning/planning ordinance. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- B. Included above.
- C. A quote was presented to the board for repair of the F350 town truck. Commissioner Carolyn Martin moved to approve the quote for repair. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.
- D. Commissioner Larris Tolson voiced his opinions to the board regarding golf cart enforcement in town. He stated that there had been a golf cart that is not registered with the town flying around on the town streets. Martin County Sheriff's department will be asked to help with complaints and enforcement.

IX. Board Comments

- A. None

X. Adjourn

Commissioner Mary Allen moved to adjourn at 8:09pm. Motion unanimously passed.

Respectfully submitted by:
Kimberly Sutton – Town Clerk