

TOWN OF JAMESVILLE
SPECIAL BOARD MEETING 9/10/2020
MINUTES

The following is an account of the minutes taken at a Special Monthly Board Meeting held between 6:00 p.m. & 8:04 p.m. on 9/10/2020 at the Town Hall Conference Room – 1211 Water Street, Jamesville, North Carolina. Due to COVID-19, social distancing measures mandated by Governor Cooper were made available to all.

Before the meeting was convened at 6:25 p.m., Commissioner Larris Tolson blessed the dinner/refreshments.

Attendees

- Dennis Anton - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Mary Allen - Commissioner
- Carolyn Martin - Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

I. Mayor Anton brought the meeting to order.

II. Adoption of Agenda

- Commissioner Larris Tolson moved to approve the agenda as presented. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

III. Public Comment

- None

IV. CLOSED SESSION - N C G. S. §143-318.11(a) (6) Personnel

Around 6:25 p.m., Commissioner Larris Tolson made the motion to enter Closed Session in pursuant of NC G.S. §143-318.11(a) (6) Personnel. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Around 7:51 p.m., Commissioner Larris Tolson made the motion to end Closed Session in pursuant of NC G. S. §143-318.11(a) (6) Personnel. Commissioner Rachel Craddock seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Open Session

Commissioner Rachel Craddock made the motion that Commissioner Willis Williams serve as Supervisor for Town employees. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Commissioner Mary Allen made the motion that Commissioner Larris Tolson and Commissioner Rachel Craddock begin working on new job descriptions for Water/Sewer employees, with the inclusion of state and local requirements.

Commissioner Larris Tolson asked Town Clerk/Finance Officer Kimberly Cockrell to add Water/Sewer extension to the Town’s regular board meeting scheduled for September 14, 2020.

V. Board Comments - None

VI. Adjourn

Commissioner Mary Allen moved to adjourn at 8:04 a.m. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Respectfully submitted by:

Kimberly Cockrell – Town Clerk/Finance Officer