

**TOWN OF JAMESVILLE**  
**SPECIAL BOARD MEETING 8/18/2020**  
**MINUTES**

---

The following is an account of the minutes taken at a Special Monthly Board Meeting held between 7:00 p.m. & 8:08 p.m. on 8/18/2020 at the Town Hall Conference Room -1211 Water Street, Jamesville, North Carolina. Due to COVID-19, social distancing measures mandated by Governor Cooper were made available to all. Virtual meeting attendance was provided for public access through Zoom meeting.

**Attendees**

- Dennis Anton - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Carolyn Martin – Commissioner

**Absentee**

- Mary Allen - Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

**I.** Mayor Anton brought the meeting to order and asked Commissioner Willis Williams to say a prayer.

**II. Adoption of Agenda**

- Commissioner Carolyn Martin moved to approve the agenda as presented. Commissioner Larris Tolson seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

**III. Public Comment**

- None

**IV. High Grass**

The Board took discussion on properties within the corporate limits which had high grass – overgrown and unkept. This has been an ongoing issue that seemed to have worsen this year. Commissioner Rachel Craddock suggested sending letters putting the owners on notice to cut the grass or the Town would cut and bill the property owner; otherwise, a lien could be put on the property. The Town Commissioners adopted the Ordinance Regulating Nuisances in the Town of Jamesville #83 on June 10, 2013 to address issues such as this. Mayor Dennis Anton mentioned there were areas owned by the Town that needed attention as well.

Town Clerk/Finance Officer Kimberly Cockrell had obtained information from other municipalities within the county on their ways of handling this issue. The various options were discussed. One location billed residents \$75.00/ hr. for the service.

Commissioner Carolyn Martin estimated there were fifteen (15) lots/parcels that needed mowing. Being conservative, Commissioner Carolyn Martin commented to cut these properties once a month at an approximated cost of \$25.00 to \$30.00, the Town would need about \$3,000.00 to \$3,600.00 on an annual basis.

Overall, the Board agreed that although the grass needed to be cut for the betterment of the citizens as well as the Town, it could be costly to the Town, if the cost could not be recovered. Town Clerk/Finance Officer Kimberly Cockrell noted Section 2 – Cost of Removal to be

Charged to Owner and Section 3 – Note of Abatement from the present Nuisance Ordinance and some of the difficulties in enforcing the ordinance.

Commissioner Carolyn Martin questioned if the citizens wanted to use taxpayer dollars for this expense. Commissioner Carolyn Martin suggested sending a letter she had drafted to the residents within the city limits to solicit opinions. Town Clerk/Finance Officer Kimberly Cockrell suggested it would be more cost effective sending the notice by postcard.

The Board planned to revisit the high grass issue after the September 30<sup>th</sup> cut-off date for responses.

Commissioner Larris Tolson motioned that the yard nuisance ordinance be sent along with letters/postcards to property owners explaining that the Town would be having their grass cut and the Town would charge the owner for it, if the grass was not cut within 30 days; adding, the Town of Jamesville citizens would receive notices asking for input regarding handling the financial expense (unrecoverable expenses) for future upkeep of properties in violation of the ordinance,. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

**V. Coronavirus Relief Fund Plan for Jamesville**

Town Clerk/Finance Officer Kimberly Cockrell explained Martin County Government informed the Town that a net disbursement of \$10,514.00 remained that may be used for COVID-19 related expenses by the Town, as a result of the Coronavirus Aid, Relief, and Economic Security (CARES) Act passed by the federal government. The Town of Jamesville had already received two (2) laptops plus accessories at a cost of \$3,800.00. A plan must be submitted to the county and state on or before September 1, 2020, if the Town intended to use those funds.

Town Clerk/Finance Officer Kimberly Cockrell presented a tentative plan for the Board's review. After discussion, the following items were suggested for inclusion in the plan: laptops (for elected officials and employees), sanitizer, reusable and disposable face masks, gloves, cleaning products, and other personal protective equipment (PPE). Commissioner Carolyn Martin made the motion to accept the Coronavirus Relief Plan as stated. Commissioner Willis Williams seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

**VI. Board Comments - None**

**VII. Adjourn**

Commissioner Larris Tolson moved to adjourn at 8:08am. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes - 0 Nays.

Respectfully submitted by:

Kimberly Cockrell – Town Clerk/Finance Officer