

TOWN OF JAMESVILLE
MONTHLY BOARD MEETING 07/13/2020
MINUTES

The following is an account of the minutes taken at the Regular Monthly Board Meeting held between 7:00 p.m. & 8:03 p.m. on 7/13/2020 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846. The COVID-19 Pandemic and Governors executive orders for Social Distancing were in place. Public notices were posted on the Town Hall front entrance door and side meeting room door.

Attendees

- Dennis Anton - Mayor
- Willis Williams - Mayor Protem
- Rachel Craddock - Commissioner
- Larris Tolson - Commissioner
- Mary Allen - Commissioner
- Carolyn Martin - Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

I. Mayor Dennis Anton brought the meeting to order and asked Commissioner Willis Williams to offer prayer.

II. Adoption of Agenda

- Town Clerk/Finance Officer Kimberly Cockrell requested an addition to agenda item V. Reports D. Finance Officer – Electronic Meetings (Software). Commissioner Larris Tolson moved to accept the agenda as revised. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

III. Approval of Minutes

Commissioner Willis Williams moved to approve all the following minutes as presented. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

- Regular Board Meeting & Closed Sessions Meeting – June 8, 2020
- FY 20'-21' Budget Public Hearing – June 22, 2020
- Special Board Meeting – FY 20'-21' Budget – June 23, 2020

IV. Public Comments

1. Melton E. Valentine, Indiantown Farms, LLC, sought approval for a variance to allow construction to proceed on the Indiantown Farms, LLC project in Jamesville, and so a meter could be plugged into the Town of Jamesville sewer line. The great water meter would keep track of the amount discharge. Mr. Melton Valentine commented his company had paid the cost to voluntary annexation into the Town of Jamesville and to plug into its sewer line. Mr. Melton Valentine commented on not knowing about the requirement to use Town water. At the time, water was available at the project from another source. Referring to a grant being processed by the Town Commissioners for a new Water Treatment Plant, Mr. Melton Valentine said the company would accept the Town's system if, and when water got to his company's project and the Town could provide water. Mr. Melton Valentine also stated his willingness to pay the tap fee in advance in anticipation of getting water. Mr. Jeff Mosley, Engineer/Architect/General Contractor for the project

added that Martin County Building Inspector Jody Griffin has put a hold on the project until to the Town's Zoning Ordinance requirement has been fulfilled. Mr. Jeff Mosley was concerned about not meeting grant timelines with the project on hold. In response, Commissioner Willis Williams, Liaison for Water/Sewer, commented time was needed to review the Zoning Ordinance, to determine what has transpired thus far, and to consult the Town's attorney to see whether Mr. Valentine's request could be granted under the current regulations. Commissioner Willis Williams noted the importance and the advantage of the project to Indiantown Farms, LLC as well as to the Jamesville community. Commissioner Willis Williams added the request would be taken under advisement and acted on as quickly as possible.

2. Hal Davis, Jr, NERSBA, (Northeast Regional School of Biotechnology & Agriscience), commented on the completion of the contract and transition of the property at 1215 St Andrews Street, Jamesville, NC. NERSBA now owns the physical facility, what use to Jamesville Middle School, formerly known as Jamesville High School, as well as the athletic field and gymnasium. Mr. Hal Davis stated the tentative school start date for NERSBA was August 3, 2020. However, safety and Governor Cooper orders would be the final determining factors. Acting on the anticipated acquisition, Mr. Hal Davis stated approximately \$200,000 had already been invested in renovating the performing arts center (auditorium), couple of classrooms, flooring, etc. at the facility. Mr. Hal Davis expressed eagerness to move the community and the school forward. Mr. Hal Davis shared some of his visions to enhance the quality of life in the Jamesville community. Adding, future support may be sought from the Town and others for the installation of a community electronic board near the stop light on US Hwy 64 Jamesville. Mr. Hal Davis noted NERSBA also owned an 88-acre tract of property in Washington County, formerly OLF property. Members of the Board commended Mr. Davis for the part he has contributed to the success of NERSBA.

V. Reports

A. Mayor

1. Mayor Dennis Anton read on a memo received from Martin County Manager David Bone informing the Board that one of their own, Oak City Commissioner Joey Brown had reportedly died after a battle with COVID-19. All were asked to pray for his wife, Mrs. Kathy Jo, and the Brown family, as well as the Town of Oak City during this difficult time.

B. Water/Wastewater Report - Samuel Lilley

1. No report

C. Public Works Report - Charles Winstead

1. No report

D. Administrative Report - Kimberly Cockrell

1. Finance Officer Kimberly Cockrell read the Financial Report for June 2020.
2. Budget Amendments – None
3. Electronic Meetings (Software)

Town Clerk/Finance Officer Kimberly Cockrell requested permission to purchase electronic meeting software for one year. The Board discussed the options presented, Cisco Web-Ex (\$162.00/yr.) and Zoom (\$179.88/yr.). Previously, the Town had used Web-Ex. The purchase would be a COVID-19 reimbursable expenses, which must be claimed by December 31, 2020. Commissioner Willis Williams suggested leaving the choice to Town Clerk/Finance Officer Kimberly Cockrell. Commissioner Willis

Williams made the motion to approve the purchase of electronic meetings software for one year. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes - 0 Nays.

E. Mid-East

1. No Report

F. Planning Board

1. No Report

G. Herring Festival

1. Commissioner Rachel Craddock commented the NC Herring Festival Committee had a meeting scheduled for July 14, 2020 at 7 p.m. to decide whether to hold 2020 festival. Adding, because of COVID-19, conditions did not look favorable.

VI. Old Business

A. Water/Sewer Ordinance Enforcement

1. The Board was presented the monthly water disconnect list, as per Water/Sewer Ordinance #81. Town Clerk/Finance Officer Kimberly Cockrell commented disconnects were not allowed due to the COVID-19 Pandemic and Governor Cooper's Executive Order running through the end of the month. Commissioner Carolyn Martin moved to accept the disconnect list and stated that no disconnections would occur at this time. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

B. Cemetery Discussion

1. Mayor Dennis Alton stated the workshop regarding the Cemetery Ordinance was held on July 7, 2020, 7 pm. at the Town Hall. The ordinance was reviewed. Revisions and additions were incorporated as suggested, where applicable.

VII. New Business

A. Proposed Ordinances

- Cemetery Ordinance (Revised)
- Golf Cart Ordinance (Revised)
- Firearms Ordinance (New)

The Board and Town Attorney Daniel Manning would review and revise the three ordinances, if applicable. Adoption would to be considered at the August 10, 2020 Regular Board Meeting.

B. Northeast NC Regional Hazard Mitigation Plan Resolution

1. Commissioner Willis Williams and Town Clerk/Finance Officer Kimberly Cockrell attended the Hazard Mitigation meeting. Commissioner Willis Williams explained as it pertains to reimbursement during disasters and emergencies, federal and state agencies were more favorable to governmental entities who were a part of a regional hazard mitigation plan. Commissioner Willis Williams made the motion to adopt the Northeast NC Regional Hazard Mitigation Plan Resolution, as presented below. Commissioner Larris Tolson seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

**RESOLUTION ADOPTING THE
NORTHEASTERN NC REGIONAL HAZARD MITIGATION PLAN**

WHEREAS, the Town of Jamesville is vulnerable to an array of natural hazards that can cause loss of life and damages to public and private property; and

WHEREAS, the Town of Jamesville desires to seek ways to mitigate situations that may aggravate such circumstances; and

WHEREAS, the development and implementation of a hazard mitigation plan can result in actions that reduce the long-term risk to life and property from natural hazards; and

WHEREAS, it is the intent of the Jamesville Town Board to protect its citizens and property from the effects of natural hazards by preparing and maintaining a local hazard mitigation plan; and

WHEREAS, it is also the intent of the Jamesville Town Board to fulfill its obligation under North Carolina General Statutes, Chapter 166A: North Carolina Emergency Management Act and Section 322: Mitigation Planning, of the Robert T. Stafford Disaster Relief and Emergency Assistance Act to remain eligible to receive state and federal assistance in the event of a declared disaster affecting Jamesville; and

WHEREAS, the Town of Jamesville, in coordination with other jurisdictions participating in the Northeastern NC Region, has participated in the planning process and prepared a multi-jurisdictional hazard mitigation plan with input from the appropriate local and state officials;

WHEREAS, the North Carolina Division of Emergency Management and the Federal Emergency Management Agency have received the Northeastern NC Regional Hazard Mitigation Plan to review for legislative compliance and will approve the plan pending the completion of local adoption procedures;

NOW, THEREFORE, BE IT RESOLVED that the Town of Jamesville Board of Commissioners hereby:

1. Adopts the Northeastern NC Regional Hazard Mitigation Plan; and
2. Agrees to take such other official action as may be reasonably necessary to carry out the proposed actions of the Plan.

Adopted on this 13th day of July, 2020.

Dennis Anton, Mayor

ATTEST:

Kimberly Cockrell, Town Clerk

C. UNCSOG Webinar – Legal Competency for Elected Officials

1. Town Clerk/Finance Officer Kimberly Cockrell commented that UNC School of Government was offering a virtual seminar for \$175.00 on “Legal Competency for Local Elected Officials” on July 31, 2020 at 10:00 a.m. A 25% discount was being given to attendees, due to COVID-19. Additionally, Local Federal Government Credit Union members may apply for a scholarship to offset cost of the meeting. Commissioner Willis Williams stated interest in attending the webinar. Commissioner Larris Tolson made a motion for Commissioner Willis Williams to take the class and the Town of Jamesville to pay the cost. Commissioner Mary Allen seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

D. Purdue Pharma Lawsuit – Opiate Litigation

1. Along with other governmental entities, the Town of Jamesville had received information regarding Purdue Pharma, a party in the Opiate litigation lawsuit, filing for bankruptcy. An individual Proof of Claim form had been included for filing as a claimant in the Purdue Pharma L.P. lawsuit/litigation regarding parties named as contributing to the misuse of Opioids. (*The over 400-page document has been entered into these minutes by reference.*) Town Clerk/Finance Officer Kimberly Cockrell commented on consulting with Town Attorney Daniel Manning and his recommendation to fill out the claim form. From years 2003-2040, the estimated loss for the Town of Jamesville alone was projected to be \$236,334.00. After discussion, Commissioner Larris Tolson made the motion to submit the proof of claim form for the Purdue Pharma opiate litigation/lawsuit. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

VIII. Board Comments

1. Commissioner Carolyn Martin questioned the lack of activity at the newly established church located on the corner of Main Street. Commissioner Larris Tolson commented no music or services had been noticed at the church. It was noted that COVID-19 may be the cause. Commissioner Willis Williams commented that (by today’s standards), the church has a strict dress code for those attending, which may limit participation.
2. Commissioner Willis Williams suggested putting the Zoning Ordinance item discussed by Mr. Melton Valentine, of Indiantown Farms, LLC on the agenda for next month.

IX. Adjourn

Commissioner Mary Allen moved to adjourn at 8:03 p.m. Commissioner Carolyn Martin seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

Respectfully submitted by:

Kimberly Cockrell – Town Clerk/Finance Officer