

**TOWN OF JAMESVILLE**  
**SPECIAL MEETING 09/26/2024**  
**MINUTES**

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The following is an account of the minutes taken at the Special Board Meeting held between 6:00 p.m. & 7:34 p.m. on 09/26/2024 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846.

**Attendees**

- Craig Tucker - Mayor
- Willis Williams - Commissioner
- Rachel Craddock - Commissioner
- Mary Allen – Commissioner
- Preston Craddock - Commissioner
- Kimberly Cockrell – Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

**I. Call to Order**

Mayor Craig Tucker called the special meeting to order at 6:00 p.m. Commissioner Willis Williams offered the prayers.

**II. Adopt Agenda**

Commissioner Kimberly Cockrell requested that the following items be added to the agenda following Public Comment: IV. Water Treatment Plant Ribbon Cutting Ceremony and V. Elected Officials Commission. Commissioner Willis Williams moved to adopt the agenda as presented and with the requested additions. Commissioner Rachel Craddock seconded. The motion unanimously passed. 5 Ayes – 0 Nays.

\*Note: The other agenda items would be renumbered consistent with the above approved agenda changes.

**III. Public Comment – None**

**IV. Water Treatment Plant Ribbon Cutting Ceremony**

Commissioner Kimberly Cockrell asked the town board what they would like to have for the upcoming ribbon cutting ceremony for the new water treatment plant. She continued that there was not money allocated in the budget and requested that a dedicated amount be set by the board for the expenses. Commissioner Mary Allen made a motion to approve \$1,000 to be spent for the ribbon cutting ceremony. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

**V. Elected Officials Commission**

Commissioner Kimberly Cockrell stated that the elected officials commission is normally paid in December of every year. She asked the board if she could have the approval to pay an elected official for the meetings they had already attended if it was requested. The money is already covered in the budget and the elected official could only get money already earned. Commissioner Preston Craddock moved to approve elected officials to receive payment for meetings attended and that is included in the budget. Commissioner Willis Williams seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

**VI. Closed Session – Pursuant to G.S. 143-318.11(a)(6) Personnel**

Commissioner Mary Allen asked the board permission to recuse herself from attending the closed session meeting due to a conflict of interest. She left the meeting at 6:12pm.

Commissioner Preston Craddock moved to go into closed session and to approve Commissioner Mary Allen to leaving the meeting as requested, with the second given by Commissioner Willis Williams. Vote was unanimous. 4 Ayes – 0 Nays. Time was 6:12 p.m.

Commissioner Preston Craddock moved to go out of closed session, with a second given by Commissioner Willis Williams. Vote was unanimous. 4 Ayes – 0 Nays. Time was 7:20 p.m.

The town board discussed an employee’s job performance, upcoming surgical procedure and state certification exam.

Commissioner Preston Craddock moved that any elected official that has seen a performance issue with a Town of Jamesville employee or is informed of a performance issue about a Town of Jamesville employee be authorized to document the issue and present it to the town board for consideration at the next board meeting. Commissioner Rachel Craddock seconded. Motion unanimously passed. 4 Ayes – 0 Nays.

**VII. Board Comments - None**

**VIII. Adjourn**

Commissioner Preston Craddock moved to adjourn at 7:34 p.m., with a second by Commissioner Kimberly Cockrell. The motion unanimously passed. 4 Ayes – 0 Nays.

Respectfully submitted by:  
Kimberly Cockrell,  
Town Clerk/Finance Officer