

TOWN OF JAMESVILLE
BOARD OF COMMISSIONERS REGULAR BOARD MEETING
1211 Water Street, Jamesville, NC
Monday, April 14, 2025 @ 7:00pm

AGENDA

- I. Call to order
- II. Adopt Agenda
- III. Approval of Minutes
 - A. Regular Monthly Board Meeting & Closed Session – November 12, 2024
 - B. Regular Monthly Board Meeting & Closed Session – December 9, 2024
 - C. Regular Monthly Board Meeting & Closed Session – January 13, 2025
- IV. Public Comment
- V. Reports
 - A. Mayor
 - 1. Mayor’s Quarterly Meeting – June 4, 2025 @ 6pm
 - B. Water/Wastewater report – Samuel Lilley
 - C. Public Works Report
 - D. Finance Officer
 - 1. Financial Statements – March 2025
 - 2. Budget Amendments
 - 3. Quickbooks 2025 Upgrade
 - 4. FY 23-24 Audit FPIC response letter
 - 5. Employee Comp-Time Payout 12/29/24-3/26/25
 - E. Mid East – Rachel Craddock
 - F. Planning Board – Delsie Williams
 - G. Water/Sewer Grant Projects
 - 1. WTP Project Updates
 - a. Amendment No. 3 to the Short Form of Agreement Between Owner and Engineer for Professional Services
 - 2. Sewer Rehab & WWTP Project updates
 - a. Memorandum of Negotiation – Sanitary Sewer Improvements – SRP-W-ARP-0238
 - b. Project Bid Information – Sanitary Sewer Improvements – SRP-W-ARP-0238
 - c. Recommendation for Award – Sewer System Improvements & Rehabilitation – SRP-W-ARP-0238
 - d. Resolution of Tentative Award – Sanitary Sewer Improvements - SRP-W-ARP-0238
 - e. Resolution by Governing Body of Applicant for Wastewater Treatment Plant Upgrade – Phase II
 - H. Mideast Pro – TCC & TAC – Mary Allen
- VI. Old business
 - A. Water/Sewer Ordinance Enforcement
 - B. Response to Notice Regarding Homeschool Documentation, LLC Formation and Animal Ownership – no update
 - C. Hazen & Sawyer Regionalization Meeting – Wednesday, April 16, 2025 @ 6pm – Telecenter
 - D. Cemetery Ordinance Annual Cleanup
- VII. New business
 - A. Mid East Annual Meeting – Bertie County Center – Thursday, April 17th @ 6:30pm
 - B. DWI – Water/Wastewater Energy Efficiency Training Program 4/1, 4/8, 4/15 – Greenville
 - C. Clarke Generator contract for Marco Pumping Station
 - D. 2024 Local Water Supply Plan Resolution
 - E. 2024 Consumer Confidence Report

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AGENDA - Continued

- F. 2025 Easter Parade update
 - G. ARPA Conflict of Interest Policy – updated
 - H. FY 25-26 Budget Workshop dates
 - I. NERSBA Graduation – May 17, 2025
 - J. 2025 Annual Town Christmas Party – December 1, 2025 – 6:00pm
 - K. Resolution Adopting the Updated Town of Jamesville’s Wastewater 10-Year Capital Improvement Plan
 - L. Resolution Adopting the Updated Town of Jamesville’s Wastewater System Asset Management Plan
- VIII. Closed Session Pursuant to G.S. 143-318.11(a)(6) Personnel
- IX. Board Comments
- X. Adjourn