

**TOWN OF JAMESVILLE**  
**SPECIAL BOARD MEETING 08/28/2023**  
**MINUTES**

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The following is an account of the minutes taken at the Special Board Meeting held between 6:00 p.m. & 8:17 p.m. on 08/28/2023 at the Jamesville Town Hall, 1211 Water Street, Jamesville, NC 27846.

**Attendees**

- Craig Tucker – Mayor
- Willis Williams - Mayor Pro Tem
- Rachel Craddock - Commissioner
- Mary Allen – Commissioner
- Kimberly Cockrell – Commissioner
- Preston Craddock – Commissioner

Minutes Recorder – Kimberly Cockrell, Town Clerk/Finance Officer

**I. Call to Order**

Mayor Craig Tucker called the meeting to order at 6:02 p.m. with Commissioner Willis Williams offering the prayer.

**II. Adopt Agenda**

Commissioner Williams moved to approve the agenda. Commissioner Preston Craddock seconded. Motion unanimously passed. 5 Ayes – 0 Nays.

**III. Public Comment**

No public comment was given.

**IV. Closed Session – Pursuant to NCGS §143-318.11(a)(6) Personnel**

Commissioner Williams moved to go into closed session, with the second given by Commissioner Mary Allen. Vote was unanimous. 5 Ayes – 0 Nays. Time was 6:04 p.m.

During closed session, board members conducted an interview, deliberated about the applicants and setting a base salary with certification incentives, other employee matters, as well as discussing closed session minutes.

Commissioner P. Craddock moved that the board go out of closed session, with a second by Commissioner Allen. Motion unanimously passed. 5 Ayes – 0 Nays. Time was 8:05 p.m.

**Motions - Regular Session.**

Commissioner Rachel Craddock moved to approve the vehicle inspection report as part of employee policies. Commissioner P. Craddock seconded. Vote was unanimous. 5 Ayes – 0 Nays.

Commissioner Preston Craddock moved, contingent on the new hire's background check results, to offer Mr. David Jones the position with a starting salary of \$37,000 to be increased by \$600 incrementally for each state certification obtained. Commissioner Kimberly Cockrell seconded. Upon call for the vote, the motion carried unanimously. 5 Ayes – 0 Nays. The board directed Mayor Tucker to make the call to Mr. Jones regarding the decision to hire.

Mayor Tucker asked permission to allow him to speak with Employee Samuel Lilley to sign the report about the received driving complaint and it be entered as a correction into his employee file. Commissioner Preston Craddock made a motion to approve the request with “so move.” Commissioner Rachel Craddock seconded. Vote carried unanimously. 5 Ayes – 0 Nays.

**V. Board Comments**

**Closed Session Minutes – July 10, 2023.** Upon question by Commissioner Rachel Craddock as to who will be doing the edits to the July 10, 2023 closed session minutes so they can be approved at a later date, Town Clerk Cockrell offered that she will provide the drafted clarification edit to the board for approval at its September 11 meeting. If the edit requires further discussion, the matter will be addressed during closed session.

**Wells – Dardens Community.** Commissioner Williams reported that last Saturday he went to a meeting held in the Dardens community concerning residents having their wells tested, as he also shared a history summary of the water issue. A committee was selected from those residents to go throughout their community to obtain signatures of those desiring help for better water service. It was noted that the town’s engineer hopes early next year to put in a grant application for this need.

**Vehicles.** The mayor stated the town’s vehicles have been requiring regular repairs, causing them to be often in and out of service. The mayor then gave a word of recognition to Employees Lilley and Thomas for problem resolving the starter issue with the gray truck and getting it quickly back into service.

**VI. Adjourn**

Commissioner Allen moved to adjourn at 8:17 p.m., with a second by Commissioner P. Craddock. The motion unanimously passed. 5 Ayes – 0 Nays.

Respectfully submitted by:  
Kimberly Cockrell,  
Town Clerk/Finance Officer